

Scholarships and Grants Application

The following items must be answered fully on the application to be considered for funding.

Contact Information and Affiliation

Full Legal Name

Email Address

Postal Address

Cell Phone

Home Phone (if applicable)

Full details regarding your current affiliation with Vermont.

If a student, please provide your current status.

Project

Describe your project and goals. Include the inclusive dates or length of time for your project and its location.

If applicable, include name(s) of organizations or institutions with which you will be affiliated during the project period.

Funding

State the level of funding you are requesting from VICA.

Budget

Provide an itemized budget. If project spans more than one year include an annual spending plan.

- Indicate all other funding sources and specify which sources are confirmed and which are unconfirmed.
- Specify how you will measure your progress against the planned budget.
- Explain if you plan to provide funding to another person or company to achieve your goals.

Language

Describe your level of fluency with the Italian language or experience with Italian culture, including any travel to Italy.

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Project Presentation

Describe how you will share your experience with VICA and the Vermont community. Please be as specific as possible.

Additional Information

Provide any additional information to support your application.

Letters of Recommendation

You must provide two letters of recommendation along with your application

Letters of recommendation may not be from close family members.

The letters should be more than character references and must address specifically the purpose of the grant application. The letters should note how the applicant will benefit from this project and the probability of the applicant successfully completing the project.

List the name of each person who is providing a reference and your relationship.

NOTE

An application is not complete until both letters of recommendation have been received.

Letters must be received no later than March 1st.

Letters should be sent via email to VTItalianCulturalAssoc@gmail.com

or mailed to **VICA, Scholarships and Grants Committee, P.O. Box 4045, Burlington, VT 05406-4054.**

By typing your full name in **CAPITAL LETTERS** and dating your application, you certify that all information provided is true and complete.